

No. SER/P-HQ/EN/ 344

Dated: 17.08.2020

**NOTIFICATION**

To  
All PHODs / CHODs  
**SER/ECOR/SECR**

Sub: Filling up of 11(eleven) posts of Instructors in  
S&T Training Centre / Kharagpur under S&T  
Department on tenure basis (Ex- cadre).

In order to fill up ex-cadre posts of Instructors (Signal / Telecom) under S&T Training Centre / Kharagpur of S&T Department on tenure basis, options are invited from willing eligible employees of S.E.Railway / SECRly/ECORly, from the identical grade only. In case no willing candidates apply for the same, the Railways can consider candidates below one / two grades provided the post of the Training Centre is either downgraded matching with the scale of pay of the selected candidates or transfer the element of the post in which the incumbent was working in his parent cadre. Preference will be given to candidates having higher academic qualification as well as technical qualification. The panel will be prepared on merit basis. The applicant must have aptitude for teaching / delivering lecture in related category and should have knowledge and proficiency in computer. The requisite criteria relating to education / technical qualification and experience are indicated against each category.

Mode of Selection	:	Written test (75 marks) and Classroom lecture trial (25 marks) . Principal / Head of the Training Institute shall be associated in class room trial (Authority:- Railway Board's letter no. E(NG)1/2017/PM1/11 dated 13.05.2019 (RBE No. 79/2019) circulated vide PCPO's Estt. Srl.No. 99/2019.
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STTC / KGP			Total No. of Posts = 11	
SRL. NO	DESIGNATION OF POST / SCALE OF PAY	NO. OF POSTS	EDUCATIONAL / TECHNICAL QUALIFICATION	WORK EXPERIENCE
1	Sr. Instructor (Tele) PB-2 Rs. 9300-34800/- & GP. Rs. 4600/- (6 <sup>th</sup> PC) / Level 7(7 <sup>th</sup> PC)	01(One)	Four years Bachelor's Degree in Electrical /Electronics/Information Technology/Communication Engineering/Computer Science & Engineering/Computer Science/Computer Engineering or M.Sc Electronics	Regular SSE / Tele in Pay Band Rs. 9300-34800/- & GP.Rs. 4600/-(6 <sup>th</sup> PC) / Level 7 (7 <sup>th</sup> PC). Should have working experience of 03 years as SSE(Tele)
2	Sr. Instructor (Sig) PB-2 Rs. 9300-34800/- & GP. Rs. 4600/- (6 <sup>th</sup> PC) / Level 7(7 <sup>th</sup> PC)	01(One)	Or A combination of any sub stream of basic streams of Electrical / Electronics / Information Technology/Communication Engineering/Computer Science &Engineering/ Computer Science/Computer Engineering from a Recognised University/Institute	Regular SSE / Tele in Pay Band Rs. 9300-34800/- & GP.Rs. 4600/-(6 <sup>th</sup> PC) / Level 7 (7 <sup>th</sup> PC). Should have working experience of 03 years as SSE(Tele)
3	Jr. Instructor (Tele) PB-2 Rs. 9300-34800/- & GP. Rs. 4200/- (6 <sup>th</sup> PC) / Level 6(7 <sup>th</sup> PC)	04(four)	Three years Diploma in Electrical /Electronics/Information Technology/Communication Engineering/Computer Science & Engineering/Computer Science/Computer Engineering	Regular JE / Tele in Pay Band Rs. 9300-34800/- & GP.Rs. 4200/-(6 <sup>th</sup> PC) / Level 6 (7 <sup>th</sup> PC). Should have working experience of 03 years as JE(Tele)
4	Jr. Instructor (Signal) PB-2 Rs. 9300-34800/- & GP. Rs. 4200/- (6 <sup>th</sup> PC) / Level 6(7 <sup>th</sup> PC)	05(Five)	Or A combination of any sub stream of basic streams of Electrical / Electronics / Information Technology/Communication Engineering/Computer Science & Engineering/Computer Science /Computer Engineering from a Recognised University/Institute	Regular JE / Signal in Pay Band Rs. 9300-34800/- & GP.Rs. 4200/-(6 <sup>th</sup> PC) / Level 6 (7 <sup>th</sup> PC). Should have working experience of 03 years as JE(Signal)



NOTE: (The following instructions should be read carefully by the applicant/ candidate before applying)

1.	Staff in same /allied department in identical Grade Pay in 4600, Level-7. If, staff in identical Grade Pay are not available, then staff in next below GP i.e, 4200, Level- 6 may be considered. However, if the post of Instructor is in GP. 4200 or below, the staff in identical grade will be eligible to apply. (RBE No: 79/2019 , SER's Estt. Srl.No. 99/2019)
2.	Preference will be given to candidates having higher academic qualification as well as technical qualification.
3.	Upper age-limit as on the date of Notification should be 52 years. (RBE No: 79/2019 , SER's Estt. Srl.No. 99/2019)
4.	Teaching Allowance @ 12% of Basic Pay as per Board's letter No. E(MPP)2012/3/28 dated 06.10.2017) will be admissible in terms of SER's Estt. Srl.No. 99/2019.
5.	The tenure of the selected candidates shall be minimum 03 (three) years and maximum 08 (eight) years in the Training Institute on tenure basis (ex-cadre).
6.	Any employee / Instructor presently working in ex-cadre post are not eligible to apply for the subject ex-cadre posts. The repatriated instructors can be eligible for the notified ex-cadre posts on completion of 02 years service in the parent cadre.
7.	During the period of posting, the lien of the selected candidates shall continue to be maintained in their parent cadre / unit.
8.	All the applications , as per proforma attached at Annexure 'A' must be sent to the concerned Personnel Branch for certification of their service particulars as per their service record and thereafter, only certified applications will be forwarded directly to this Office by the concerned Personnel Branch in one bunch on or before <b>16/09/2020</b> .
9.	Applicants who had earlier worked as Instructor / STTC / KGP may also apply for the above mentioned ex-cadre posts at STTC / KGP, provided they have <b>completed at least one year</b> since repatriated from the above Training Centre and fulfils the eligibility criteria. Candidates who are not selected by the screening committee but performing duties of Instructor at STTC / KGP on local arrangement basis should apply through proper channel as per Estt. Srl.No 59/94.
10.	Attested copies of Educational and Technical qualification must be enclosed with the application otherwise it will be treated as incomplete one.
11.	The candidates , if selected for the post of Instructor may be permitted to retain Railway Quarter at the previous place of posting for the full tenure of his / her posting as Instructors on payment of Norman rent / flat rate of licence fee in terms of SER's Estt. Srl.No. 100/13.
12.	Application will be rejected at any stage if any discrepancies are detected in the application.
13.	The applicants may visit website <a href="http://www.ser.indianrailway.gov.in">www.ser.indianrailway.gov.in</a> for Notification, syllabus and application form.

**(NB: All concerned are requested to give this Notification wide Publicity amongst staff working under their respective control and also requested to display this circular on the NOTICE BOARD of their working units to draw the attention of the staff)**

(P.S.Chattopadhyay)  
Asstt. Personnel Officer (HQ)  
for **Pr. Chief Personnel Officer**

No. SER/P-HQ/EN/ 344

Dated: 17.08.2020

Copy forwarded for information, wide publication and necessary action to the:

1. PCSTE / GRC
2. CSTE (Plg) / CSE / CCE / CSTE (Con) / CSTE (Proj) / GRC
3. PCPO / S.E.C.Railway / Bilaspur
4. PCPO / E.Co.Railway / Bhubaneswar
5. DRM(S&T) – ADA / CKP / KGP / RNC
6. DRM (P) – ADA / CKP / KGP / RNC
7. Dy. CSTE (HQ) / Dy. CSTE/Con/HQ/GRC
8. Sr. DPOs / Eco.Rly/BBS / VSKP / KUR / SBP
9. Sr. DPOs / SEC Rly / BSP / NGP / R
10. Principal / S& T Training Centre / KGP

for **Pr. Chief Personnel Officer**



**PROFORMA FOR APPLICATION FOR THE POST OF INSTRUCTOR (EX-CADRE) SIGNAL / TELECOM  
UNDER STTC / KGP**

(Please read the Notification carefully before filling up the application form)

(Through proper channel)

**INSTRUCTION:**

1. Option form duly filled in all columns will only be accepted through proper channel.
2. No application will be accepted after the due date of forwarding the application ie 16.09.2020 from the division / unit.
3. No application will be entertained without the signature of the immediate controlling Officer.

Please write the name of the post applied for  
with Grade Pay / Level

To

The Asstt. Personnel Officer (HQ)

South Eastern Railway

**Garden Reach.**

1.	Name (in Block Letters)					
2.	Present Designation (Mention Deptt & Office) with Pay Band & Grade Pay / Level	Officiating capacity (ad-hoc etc)				
		Substantive				
		Department & Controlling Officer				
		Pay Band & Grade Pay / Level				
3	Place of posting	Station / Unit	Division	Railway		
4.	Emp. No / Pran No					
5.	Community					
6(a).	Date of Birth DD/MM/YYYY	(b) Date of Appointment DD/MM/YYYY				
7	Date of promotion to the present substantive post	DD/MM/YYYY				
8.	Qualification (As per Service Record)	Educational Qualification (mention year of passing)				Technical Qualification ( if any)
		Matriculation	HS	Degree	Master Degree	
9.	Fluency in Language (indicate yes / no	English	Read	Write	Speak	
		Hindi	Read	Write	Speak	
10.	Details of Working Experience as Instructor	From ----- To -----				
11.	List of Awards / Certificate of Merit / Achievements, etc if any					
12.	Special Aptitude / Hobbies or subject of interest					
13.	e-mail address / Contact No. (Rly. Tele No. / Mobile No)					
14.	Please write (in not more than 60 words) why you wish to apply for the post of Instructor.					

*Day*

I, the undersigned hereby declare that the particulars furnished above are correct and true to the best of my knowledge. Application will be rejected if any discrepancies are detected in my application at any stage.

DATE:  
STATION

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(Signature of the applicant)

**(Instruction: Both Signature and date are compulsory; otherwise application will be summarily rejected)**

(For Office Use Only)

Forwarded to the Personnel Branch with "No objection".

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(Divisional Controlling Officer

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Hd.Qr. Controlling Officer in the case of  
employee of SEC Rly / ECoRly

Service Particulars of the employee has been checked and found correct as per available Official record.  
Forwarded to the Sr. Personnel Officer (Bills) / S.E.Railway / Garden Reach.

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(Divisional Controlling Officer

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Hd.Qr. Controlling Officer in the case of  
employee of SEC Rly / ECoRly

