

IT Section

**NATIONAL INVESTIGATION AGENCY
MINISTRY OF HOME AFFAIRS,
GOVERNMENT OF INDIA
OPPOSITE CGO COMPLEX
LODI ROAD, NEW DELHI**

No E-79/001/Depu-Scientific/NIA/2021/6464

Dated 25 May 2021

To

1. All Ministries/ Departments of Government of India
2. The Chief Secretaries to the Government of all States/ UTs
3. The Directors General of Police of all States/ UTs
4. The Directors General BSF, CRPF, CISF, SSB, ITBP, RPF, Assam Rifles, BPR&D, NCRB
5. The Director CBI, IB and CFSL
6. The Joint Secretary (Pers) R&AW

Subject:- Inviting nomination to fill up Scientific posts in NIA on deputation (ISTC) basis.

Sir,

Nominations are invited to fill up the following Scientific posts on deputation (ISTC) basis in National Investigation Agency:-

Srl No	Post with pay scale	Vacancy	Proposed place of posting depending on vacancies
i)	Biology Expert Pay Matrix Level – 10 (Rs 56,100 – 1,77,500/-) (pre-revised PB-3 with GP Rs. 5400/-)	1	Delhi, Lucknow, Guwahati,
ii)	Cyber Forensic Examiner Pay Matrix Level – 10 (Rs 56,100 – 1,77,500/-) (pre-revised PB-3 with GP Rs. 5400/-)	5	Kolkata, Hyderabad, Mumbai,
iii)	Finger Print Expert Pay Matrix Level- 10 (Rs 56,100 – 1,77,500/-) (pre-revised PB-3 with GP Rs. 5400/-)	1	Kochi, Raipur, Jammu,
iv)	Crime Scene Assistant Pay Matrix Level – 7 (Rs 44,900 – 1,42,400/-) (pre-revised PB-2 with GP Rs. 4600/-)	2	Chandigarh, Chennai. Imphal & Ranchi
v)	Photographer Pay Matrix Level – 6 (Rs 35,400 – 1,12,400/-) (pre-revised PB-2 with GP Rs. 4200/-)	1	

2. The eligibility criteria (educational qualification, experience, etc.) are furnished in the enclosed **Annexure-I-A, I-B I-C, I-D & I-E**. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

Contd...02/-

3. It is requested that the above advertisement may kindly be circulated among all Departments / Institutions / Offices under your charge and also hosted on their websites. The nominations of eligible and willing officers alongwith following documents in **Hard Copy should reach to the SP(Adm), NIA HQ, Opposite CGO Complex, Lodhi Road, New Delhi-110003 through proper channel within 02 months from the date of publication of this item in 'Employment News'**.

- i) Bio-data in prescribed proforma (**Annexure-II**) duly countersigned by the competent authority.
- ii) Supporting certificate/ documents in respect of claimed educational qualification including essential qualification of Bachelor Degree.
- iii) Cadre clearance certificate stating that 'in event of selection, he will be relieved immediately' issued by cadre controlling authority.
- iv) Photo copies of APAR dossier from the year 2015-16 to 2019-20 duly attested (it may be ensured that the same are attested on each pages with rubber stamp by an officer not below the rank of Under Secretary to the Government of India.)
- v) Vigilance Clearance Certificate and Integrity Certificate issued by the respective department.
- vi) The details of major/minor penalties imposed on the officer during the last 10 years.

4. Applications received after the last date, or application of incomplete in any respect or those not accompanied by the documents/ information as per Para 3 above will not be considered. The Cadre Authorities may ascertain that the particulars sent by the officers are correct as per the records.

5. The eligibility criteria and application form as well as Recruitment Rules are also available on NIA website **www.nia.gov.in**.

Encl:- Annexures I-A, I-B, I-C I-D, I-E & II

Yours sincerely



(N K) Tyagi
Superintendent of Police (Adm)
NIA Hqrs, New Delhi
011- 24368837(O)
011-24368801 (Fax)

Copy forwarded for information and needful action to:-

- (i) The DIG (IT), NIA Hqrs, New Delhi for uploading the matter on the NIA Website.
- (ii) The NIA Branch Offices, Lucknow, Guwahati, Kolkata, Hyderabad, Mumbai, Kochi, Jammu, Raipur, Chandigarh, Chennai, Imphal & Ranchi : - for information and wide publicity.

ELIGIBILITY CRITERIA FOR THE POST OF BIOLOGY EXPERT

1	Name of the post	Biology Expert
2	Nos. of post	1* Post on deputation (ISTC) basis (*subject to variation depending on vacancies)
3.	Classification of the post	General Central Service, Group - 'A', Gazetted, Non-Ministerial
4.	Scale of pay	Pay Matrix Level - 10 (Rs 56,100 - 1,77,500/-) (pre-revised PB-3 with GP Rs. 5400/-)
5.	DA, HRA, TPT & other allowance	As admissible under the Central Government orders from time to time.
6.	Special Security Allowance	20% of basic pay.
7.	Eligibility Criteria for deputation (ISTC) to NIA	<p>(A) Officers under the Central Government / State Government / Universities / recognized Research Institution / Union Territories/Public Sector Undertakings / Semi-Government, Statutory Bodies or Autonomous organization:-</p> <p>(i) Holding analogous posts on regular basis in the parent cadre/department; or</p> <p>(ii) with 02 years' service in the grade on regular basis in posts in the Pay Band - 2 Pay Band-2, Pay Scale of Rs. 9300-34800/- with GP Rs 4800/- or equivalent in the parent cadre or department; or</p> <p>(iii) with 03 years' service in the grade rendered after appointment thereto on regular basis in the posts in the Pay Band - 2, Pay Band-2, Pay Scale of Rs. 9300-34800/-with GP Rs 4600 or equivalent in the parent cadre or department; and</p> <p>(B) Possessing the following educational qualifications and experiences:-</p> <p>(i) M.Sc, Degree in Human Biology / Microbiology / Zoology / Anthropology (Physical) / Botany or M.Sc in Forensic Science with Biology / Zoology as one of the subjects at B.Sc level from a recognized university.</p>

		<p>(ii) 03 years' experience in Biological Laboratory.</p> <p><u>Desirable</u></p> <p>(i) Doctorate Degree in Human Biology / Microbiology / Zoology / Anthropology (Physical) / Botany.</p> <p>Note - Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation(ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications.</p>
8.	Nature of duties	<ul style="list-style-type: none"> ➤ Work as biology expert. ➤ Assist the Investigator in investigation of crime where explosive have been used. ➤ Identify the presence of chemical materials and / or narcotic drugs of the scene of crime. ➤ Collect the clue material from scene of crime. ➤ Collect the biological material from scene of crime. ➤ Preparation of DNA profile from samples for use at later stage for identification of victims. ➤ Identify the biological materials on scene of crime, collect the relevant exhibits from the scene of crime, preserve and seal it properly. ➤ Scientific analysis and examination of collected materials/ exhibits and his opinion. ➤ Any other duties as assigned by the competent authority relating to his work.
9.	Deputation (ISTC)	<p>The other terms and conditions of deputation will be government as laid down in the Govt. of India, DoP&T OM No. 6/08/2009-Estt (Pay-II) dated 17.06.2010 as amended from time to time.</p>

ELIGIBILITY CRITERIA FOR THE POST OF CYBER FORENSIC EXAMINER

1	Name of the post	Cyber Forensic Examiner
2	Nos. of post	5* Posts on deputation (ISTC) basis (*subject to variation depending on vacancies)
3.	Classification of the post	General Central Service, Group - 'A', Gazetted, Non-Ministerial
4.	Scale of pay	Pay Matrix Level - 10 (Rs 56,100 - 1,77,500/-) (pre-revised PB-3 with GP Rs. 5400/-)
5.	DA, HRA, TPT & other allowance	As admissible under the Central Government orders from time to time.
6.	Special Security Allowance	20% of basic pay.
7.	Eligibility Criteria for deputation (ISTC) to NIA	<p>(A) Officers of the Central Government or State Governments or Union Territories or Public Sector Undertakings or recognised research institutions or Universities or Semi-Government or Statutory or Autonomous Organisation:</p> <p>(i) Holding analogous posts on regular basis in the parent cadre or department; or</p> <p>(ii) with two years' service in the grade rendered after appointment thereto on regular basis in the Pay Band-2, Rs. 9300-34800 plus Grade Pay of Rs. 4800 or equivalent in the parent cadre or department; or</p> <p>(iii) with three years' service in the grade rendered after appointment thereto on regular basis in the Pay Band-2, Rs. 9300-34800 plus Grade pay of Rs. 4600 or equivalent in the parent cadre or department; and</p> <p>(B) Possessing the following educational qualifications and experience:</p> <p>(i) Bachelor of Engineering or Bachelor of Technology in Computer Engineering or Computer Technology or Masters' degree in Computer Application / Computer Science or Information Technology or Master of Technology in Computer Science or</p>

		<p>Information Technology from a recognised University; and</p> <p>(ii) Three years' experience in digital investigation / computer forensics and cyber security work in Central Government or State Government or Union Territories or Statutory or Autonomous organisations / Public Sector Undertakings / Universities/ recognised research institutions / private sector inter alia including organisations duly listed on stock exchange.</p> <p>Note-1 Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation(ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications.</p> <p>Note-2 For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1.1.2006 or the date from which the revised pay structure based on the 6th CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendation of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the period(s) for which the grade pay or pay scale is the normal replacement grade without any upgradation.</p>
8.	Nature of duties	<ul style="list-style-type: none"> ➤ Assist the Investigator in investigation of cybercrime. ➤ Collect the clue material from scene of crime. ➤ Identification and collection of computers and other digital media. ➤ Search of computers and other digital media. ➤ Retrieval of data from digital storage media and other storage media ➤ Analysis and examination of data. ➤ Any other duties as assigned by the competent authority relating to his work.
9.	Deputation (ISTC)	The other terms and conditions of deputation will be government as laid down in the Govt. of India, DoP&T OM No. 6/08/2009-Estt (Pay-II) dated 17.06.2010 as amended from time to time.

Annexure-I – ‘C’

1	Name of the post	Finger Print Expert
2	Nos. of post	4* Posts for deputation (Including Short Term Contract) (*subject to variation depending on vacancies)
3.	Classification of the post	General Central Service, Group – ‘A’, Gazetted, Non-Ministerial
4.	Scale of pay	Pay Band-3, Rs. 15600-39100/- with Grade pay of Rs. 5400/-
5.	DA, HRA, TPT & other allowance	As admissible under the Central Government orders from time to time.
6.	Special Incentive Allowance	15% of basic pay and as amended by the Government from time to time.
7.	Eligibility Criteria for deputation(ISTC)to NIA	<p>(A) Officers under the Central Government or State Government or Universities or recognized Research Institutions or union territories or public sector undertakings or statutory or autonomous organization:</p> <p>(i) Holding analogous posts on regular basis in the parent cadre or Department, or</p> <p>(ii) with two years’ service in the grade on regular basis in posts in the Pay Band-2, Pay Scale of Rs. 9300-34800/- with Grade Pay of Rs. 4800/- or equivalent in the parent cadre or department; or</p> <p>(iii) with three years’ service in the grade rendered after appointment thereto on regular basis in the posts in the Pay Band-2, Pay Scale of Rs. 9300-34800/- with Grade pay Rs. 4600/- or equivalent in the parent cadre or department; and</p> <p>(B) Possessing following educational qualifications and experience</p> <p>(i) M.Sc. Degree in any Science Subject or M.Sc. in Forensic Science; or B.Sc. Degree with Chemistry as one of the subjects from a recognised University.</p>

		<p>(ii) Three years' experience in a laboratory in development and identification of Finger print.</p> <p>Desirable:-</p> <p>(i) Doctorate Degree relevant to qualification; or (ii) Finger print expert examination from a recognised institution.</p> <p>Note-1 Qualifications are relaxable at the discretion of UPSC in case of candidates otherwise well qualified.</p> <p>Note-2 The qualifications regarding experience are relaxable at the discretion of the UPSC in the case of candidates belonging to SC and ST if, at any stage or selection, the UPSC are of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p> <p>Note-3 Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation(ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications.</p>
8.	Nature of duties	<ul style="list-style-type: none"> ➤ Work as Finger print expert. ➤ Assist the Investigator in investigation of crime. ➤ Scientific lifting of finger prints. ➤ Examination and analysis of finger prints. ➤ Any other duties as assigned by the competent authority relating to his work.
9.	Deputation (ISTC)	The other terms and conditions of deputation will be government as laid down in the Govt. of India, DoP&T OM No. 6/08/2009-Estt (Pay-II) dated 17.06.2010 as amended from time to time.

ELIGIBILITY CRITERIA FOR THE POST OF CRIME SCENE ASSISTANT

1	Name of the post	Crime Scene Assistant
2	Nos. of post	2* Posts on deputation (ISTC) basis (*subject to variation depending on vacancies)
3.	Classification of the post	General Central Service, Group - 'B', non-Gazetted, Non-Ministerial
4.	Scale of pay	Pay Matrix Level - 7 (Rs 44,900 - 1,42,400/-) (pre-revised PB-2 with GP Rs. 4600/-)
5.	DA, HRA, TPT & other allowance	As admissible under the Central Government orders from time to time.
6.	Special Security Allowance	20% of basic pay.
7.	Eligibility Criteria for deputation(ISTC) to NIA	<p>(A) Officers of the Central Government or State Governments or Union Territories or Public Sector Undertakings or recognised research institutions or Universities or Semi Government or Statutory or Autonomous Organisations;</p> <p>(i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) With five years' service in the grade rendered after appointment thereto on regular basis in the Pay Band-2 Rs. 9300-34800 plus Grade pay of Rs. 4200 or equivalent in the parent cadre or department; and</p> <p>(B) Possessing the following educational qualifications and experience:</p> <p>(i) Master's Degree in Bio-technology / Analytical chemistry or physics / forensic science from a recognised university;</p> <p>(ii) Three years' experience in crime scene processing in Central Government or State Government or Union Territories or Statutory or Autonomous organisations / Public Sector Undertakings / Universities / Recognised Research Institutions.</p> <p>Note-1 Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre</p>

		<p>post held immediately preceding this appointment in the same or some other organisation / department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding fifty six years as on the closing date of receipt of applications.</p> <p>Note-2 For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January, 2006 or the date from which the revised pay structure based on the 6th Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>
8.	Nature of duties	<ul style="list-style-type: none"> ➤ Work as crime scene assistant. ➤ Assist the Investigator in investigation of crime where crime has taken place. ➤ Collect the clue material from scene of crime. ➤ Look after the maintenance of the scene of crime kit, keep it ready for use. ➤ Update of scene of crime kit by supplementing the consumables and accompany the crime scene management unit on fields to provide scientific and logistic support. ➤ Any other duties as assigned by the competent authority relating to his work.
9.	Deputation (ISTC)	<p>The other terms and conditions of deputation will be government as laid down in the Govt. of India, DoP&T OM No. 6/08/2009-Estt (Pay-II) dated 17.06.2010 as amended from time to time.</p>

ELIGIBILITY CRITERIA FOR THE POST OF PHOTOGRAPHER

1	Name of the post	Photographer
2	Nos. of post	1* Post on deputation (ISTC) basis (*subject to variation depending on vacancies)
3.	Classification of the post	General Central Service, Group - 'B', non-Gazetted, Non-Ministerial
4.	Scale of pay	Pay Matrix Level - 6 (Rs 35,400 - 1,12,400/-) (pre-revised PB-2 with GP Rs. 4200/-)
5.	DA, HRA, TPT & other allowance	As admissible under the Central Government orders from time to time.
6.	Special Security Allowance	20% of basic pay.
7.	Eligibility Criteria for deputation(ISTC) to NIA	<p>(A) Officers under the Central Government / State Government / Universities / recognised Research Institutions / Union Territories / Public Sector Undertakings / Semi-Government, Statutory or Autonomous Organisation :</p> <p>(i) Holding analogous posts on regular basis in the parent cadre/ department, or</p> <p>(ii) With six years' service in the grade on regular basis in posts in the Pay Band-1, Pay Scale of Rs. 5200-20200/- with Grade Pay of Rs. 2800/- or equivalent in the parent cadre/ department, or</p> <p>(iii) with ten years' service in the grade rendered after appointment hereto on regular basis in the posts in the Pay Band-1, Pay Scale of Rs. 5200-20200/- with Grade pay Rs. 2400/- or equivalent in the parent cadre / department: and</p> <p>(B) Possessing following educational qualifications and experience:</p> <p>Essential -</p> <p>(i) Bachelors' Degree from a recognised University</p> <p>(ii) Diploma holder in photography from a recognised Institute.</p>

		<p>(iii) Three years' experience in various branches of photography, including experience of scientific Photography with theoretical and practical knowledge of all its techniques.</p> <p>Desirable –</p> <p>(i) Experience in photography in scientific laboratory.</p> <p>(ii) Experience in Videography.</p> <p>Note-1 Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in same or some other organisation/ department in the Central Govt. shall ordinarily not exceed three years. The maximum age limit for appointment by Deputation (including short term contract) shall be not exceeding 56 years' as on closing date of receipt of application.</p>
8.	Nature of duties	<ul style="list-style-type: none"> ➤ Assist the Investigator in investigation of crime. ➤ Take scene of crime photography/ videography and photographs of accused, suspects and maintaining photographic data. ➤ Systematic and scientific photography/videography of scene of crime for reference. ➤ Preservation of photography/ videography through various electronic/ digital storage media for future reference. ➤ Photography/ videography of reconstruction of scene of crime. ➤ Identify and examine any recorded material like photograph, negatives, audio/ video cassettes, cameras, tape recorders etc. found from scene of crime. ➤ Any other duties as assigned by the competent authority relating to his work.
9.	Deputation (ISTC)	The other terms and conditions of deputation will be government as laid down in the Govt. of India, DoP&T OM No. 6/08/2009-Estt (Pay-II) dated 17.06.2010 as amended from time to time.

CURRICULUM VITAE PRO FORMA**APPLIED FOR THE POST - _____**

1	Name and Address (in block letter)																						
2	Date of Birth (in Christian era)																						
3	Date of retirement under Central/State Government rules																						
4	Education Qualification																						
5	Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)																						
	<table border="1"> <thead> <tr> <th></th> <th>Qualifications/ Experience required</th> <th>Qualifications/ Experience possessed by the officer</th> </tr> </thead> <tbody> <tr> <td>Essential</td> <td></td> <td></td> </tr> <tr> <td>Desired</td> <td></td> <td></td> </tr> </tbody> </table>			Qualifications/ Experience required	Qualifications/ Experience possessed by the officer	Essential			Desired														
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Essential																							
Desired																							
6	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post																						
7	Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient																						
	<table border="1"> <thead> <tr> <th>Office/ Institution</th> <th>Post held</th> <th>From</th> <th>To</th> <th>Scale of pay and basic pay</th> <th>Nature of duties detail)</th> <th>of (in</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Office/ Institution	Post held	From	To	Scale of pay and basic pay	Nature of duties detail)	of (in														
Office/ Institution	Post held	From	To	Scale of pay and basic pay	Nature of duties detail)	of (in																	
8	Nature of present employment, i.e. ad hoc or Temporary or Quasi-Permanent or Permanent																						
9	In case the present employment is held on deputation/contract basis, please state																						
	(a) The date of initial appointment																						
	(b) Period of appointment on deputation/ contract																						
	(c) Name of the parent office/organization to which you belong																						
10	Additional details about present employment:-																						

	Please state whether working under (indicate the name of your employer against the relevant column)	
	(a) Central Government	
	(b) State Government	
	(c) Autonomous Organization	
	(d) Government Undertaking	
	(e) Universities	
	(f) Others	
11	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	
12	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	
13	Total emoluments per month now drawn	
14	Additional information, if any, which you would like to mention in support of your suitability for the post (This among other things may provide information which regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy circular/advertisement). (Note-enclose a separate sheet, if the space is insufficient).	
15	Please state whether you are applying for deputation (ISTC)/absorption/re-employment basis (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government organizations are eligible only for short term contract)	
16	Whether belongs to SC/ST	
17	Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Officials Appreciation (iii) Affiliation with the professional bodies/	

institution/ societies and (iv) any other information. (Note – Enclose a separate sheet if the space is insufficient)	
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I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate
Address
Contact No

Date:-

Countersigned

(Employer with Seal)

Certificate to be given by the Head of the Office of the Applicant

- I. Certified that particulars furnished by Shri/Smt/Km _____ have been verified from his/her record and found correct.
- II. No vigilance case is either pending/contemplated against Shri/Smt/Km _____. His/her integrity is certified.
- III. No major/minor penalties was imposed on Shri/Smt/Km _____ for the last 10 years as per records of the Ministry/Department.

Signature of the Head of Office with Seal

