



# Government of India

## Ministry of Defence

### RECRUITMENT OF CIVILIAN PERSONNEL IN INDIAN NAVY-2020

**AT HEADQUARTERS SOUTHERN NAVAL COMMAND, KOCHI**

1. Interested Indian applicants for the below mentioned posts classified as Group 'C', Non-Quotaed from the eligible candidates (apply in problems appended below by Register of Special Post) (Application and for forms of entry will not be accepted). Selected candidates normally will have to serve in the units under administrative control of Southern Naval Command, however they can be posted anywhere in India, in the Naval unit of formation in case of any administrative requirement.

(A) BOAT CREW (Non-Classified as Group 'C' (ND), Non-Industrial)

Sl. No.	Name of post (Classification with Pay Scale as per 7th CPC)		Distribution of vacancies					Total		Horizontal Reservation
	Name of Post	Level in the Pay Matrix	UR	SC	ST	OBC	EWS	Pos BCDs	EWS	
01	Engine Driver -B	Level III (Rs. 17600-19100)	"	"	01	"	"	01	"	"
02	Engine Driver	Level I (Rs. 13600-15100)	"	"	02	"	"	02	"	"
03	Crewman	Level I (Rs. 13600-15100)	01	"	"	"	"	01	"	"

\* Subject to variation of vacancies.

**Sub-Matrix for Pos BCDs:** As per posts identified by Ministry of Social Justice & Empowerment, Pos BCDs applicant may apply for post accordingly.

Name of Post	Categories of disabled candidate for the job	Physical Requirement
Crewman	OA, OL, S, U, HH	S, ST, MP, SS, H

**Notes:** Applicants must be in possession of disability certificate issued by the Competent Authority prior to applying as per the format given in GOMDOPAT Dt 28/08/2020 - 16/12/20 dated 28/08/2020.

- Eligibility (Age, Sex, etc.):** UR - Unreserved, SC - Scheduled Caste, ST - Scheduled Tribe, OBC - Other Backward Class, EWS - Economically Weaker Section, BCD - BCD candidate, Pos BCDs - Persons with the following disabilities, HH - Hearing Impaired, Ur - Low Vision, Oa - One Arm, Ol - One Leg, U - Blind, S - Stuttering, ST - Stammering, MP - Manipulation by Fingers, SS - Stammering, H - Hearing.
- Reservation:** Reservation for ST category is available as per extant Government Orders. The reserved vacancies will be filled up separately from amongst the eligible ST candidates which will be a maximum of 3%, & who are lower in merit than the last general candidate on merit list of reserved category but otherwise founds eligible for the appointment on merit based standards of appointment.

4. **Age & General Qualifications**

Sl. No.	Post (Refer Part 1)	Age	Essential Qualifications
01	Engine Driver-B	18 and 35 years	Essential:- 1. 10th pass from a recognized institute or board. 2. 1st Class Engine Driver Certificate granted under Indian Merchant Shipping Act, 1917 or the Indian Shipping Act, 1924. 3. Two years as person as Stowager/ Tally on a Registered vessel of over 100 GRT in Home Ports.
02	Engine Driver	18 and 35 years	Essential:- 1. 10th pass from a recognized institute or board. 2. 2nd Class Engine Driver Certificate granted under Indian Merchant Shipping Act, 1917 or the Indian Shipping Act, 1924. 3. Knowledge of swimming.
03	Crewman	18 and 35 years	Essential:- 1. 10th pass from a recognized institute or board. 2. Certificate of having completed previous training course.

**Note:** The qualification regarding experience is not relaxable at the discretion of competent authority in the case of candidates belonging to the Scheduled Caste/Scheduled Tribe, at any stage of selection the Competent Authority is of the opinion that sufficient numbers of candidates from these communities possessing the requisite experience are not likely to be available, to fill up the vacancies reserved for them.

5. **Job Profile:** Indian candidates & requires duties of the above said posts are listed as follows:
- Engine Driver -B**  
Will be employed in vessels less than 120 GWP as Chief Driver and vessels more than 120 GWP as assistant to Chief Driver. He will be responsible to the traffic charge when he is employed as Chief Driver for all duties mentioned below.  
(a) Efficient functioning of engines and auxiliary machinery, capstan, winches, wind, motor pumps etc. Engine should be ready to start telegraphically and when ordered.  
(b) Cleaning of engine room, light and machinery compartments.  
(c) Periodical maintenance of engines, auxiliary machinery, systems and fighting equipments.  
(d) Custody, maintenance and accounting of engine room tools and spares.

- Reservations of vessels.
- Training crew in the use of fighting appliances and will be responsible for deciding necessary action in case of fire, flooding, collision etc.
- He will assist Engine Officer Class I (Chief Driver) for all his duties when he is employed where there is a Chief Officer berth.
- Engine Officer**  
Independent charge as Engine Driver in ports and will carry out the duties of Driver. In larger vessels he is to assist Stowing Stowing Officer for all his work and supervision of Fire and Gas alarm team etc.

(B) **Crewman**  
Clean and lubricates moving parts or moving, sections of stationary engines or machinery. Fits all caps, gaskets-gears with required type of lubricant types for joints lubricant on moving parts or into holes, oil cups, arrangements according to lubricating charts, instructions, orders crew judgement and knowledge of engine machine to be lubricated, adjust level of oil from cups or measures so that proper quantity reaches moving parts.  
**Note:** The above list of duties is only illustrative and not exhaustive. Section Department of the Indian Navy may add in the list, duties of similar nature, ordinarily performed by officials of this level.

6. **Age & General Qualifications and Dates**

(A) **Age relaxation**

Sl. No.	Category	Age relaxation permissible for post (upper age limit)
01	ST	10 years
02	Pos BCDs	UR - 10 years, ST, SC (10+05) years
03	EWS	UR - 03 years and ST, SC (03 + 03) after deduction of the 03 Study Service rendered from actual age as on the closing date.

**Note:** Age relaxation for Department of Central govt. persons detailed in JSP etc. is to be as per extant rules issued by the Govt. of India in this regard.

- Closing Date:** The Closing date for determining the age limit and experience will be the closing date for receipt of applications.
- Mode of Application:**  
(a) **Shortlisting of Applications:** Where the number of applications received is too large for posts with qualification as educational qualification in proportion to the vacancies and it is not convenient or possible for the department to call all the candidates for the written test, Indian Navy at their discretion may restrict the number of eligible candidates, whose applications are eligible to be considered as per extant in the ratio 1:20 to the number of vacancies based on the mark obtained in the minimum requisite educational qualification for this recruitment post. Notification or equivalent from a recognized board, namely fulfilling the basic educational criteria does not automatically entitle a person applicant to be called for the written test.  
(b) **Selection of Candidates:** All shortlisted eligible candidates will have to appear in the written examination consisting of objective type questions based on the essential qualifications, as mentioned at para 4 above and English in both English & Hindi (except for General English) covering aspects as below:-

Part	Subject	Maximum Marks
01	General Intelligence, Reasoning & Numerical Ability	30
02	General English	30
03	General Awareness	10
04	Awareness in relevant trade skills	30
TOTAL		100

- Post of the Post holder for the position:**
- General Intelligence, Reasoning & Numerical Ability:** It would include questions of both verbal and numerical type. The test will include questions on analogies, similarities and differences, a paper classification, problems solving, analysis, judgment, decision making, about memory, discriminating observation, relation concepts, verbal and figure classification, arithmetical number series, numerical series etc. The question will be designed to test the ability of appropriate use of numbers and numbers sense of the applicant. The scope of the test will be computation of whole numbers, decimals, fractions and relationships between numbers, percentage, profit & loss, Ratio and proportion, square roots, averages, interest, time & distance, time & work, height and distance, degree & radian measure, basic algebraic identities of school algebra and elementary words, star diagrams and pie chart & histograms.
- General English:** In addition to the testing of candidates understanding of English language, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage etc.
- General Awareness:** The test will include questions relating to India and its neighboring countries especially pertaining to sports, history, culture, geography, economics etc., general policy including Indian Constitution and scientific research etc. These questions will be such that they do not require special study of any discipline.
- Awareness in relevant trade skills:** The test will include questions relating to Trade Post, as per the requisite trade qualification specified at para 4, above.
- Date of Examination:** Date, time and venue of written examination, will be intimated by the test will be communicated on the admit card issued to the shortlisted candidates. Indian list of candidates names and vacancies may also be referred from time to time for any further information of candidates.